

Recruitment Services

At US2U Consulting, we understand how running a recruitment campaign can be challenging and time consuming, so why not let us take care of it for you? Our range of recruitment services are designed to find you the best candidate for your organisation.

Project Management

A recruitment campaign is a project! We will work with you to plan the process. This includes agreeing key dates, format and questions for first and second interviews, any candidate practical activities to be incorporated within the process eg presentations, psychometric assessment, the offer process and feedback for unsuccessful candidates.

Job Description and Person Specification

US2U Consulting will work with you to ensure that the key tasks, accountabilities and the brief for the type of person we are looking for is relevant and up to date. We produce a recruitment pack which we send to shortlisted candidates so everyone has clear expectations.

Copy Writing and Advertising

US2U Consulting will work with you to agree the appropriate approach to advertising your vacancy. Our experience in copy writing ensures that any advertisement is tailor-made to suit the specific role and your organisation.

Conceiving, Developing, Delivering Change

HR Manager – Norfolk

c£45K + Car/Cash Option + Relocation Package

Our client, an employer of choice that actively encourages innovation and new ideas, is looking for an accomplished generalist to strengthen its HR Team.

Reporting to the Head of HR, you must be able to demonstrate that you can deliver commercially viable remuneration, communication, performance management, recruitment, retention or training and development solutions across a national organisation of 1500 employees.

A track record of implementing effective diversity, staff relations, HR information systems and corporate values initiatives will also be useful.

If you have a CIPD qualification, excellent networking and influencing skills and will thrive on the opportunity to drive change projects which really make a difference, then please contact:

rachelb@us2uconsulting.com or telephone 01603 716852.



Short Listing and Interviewing

We will review the candidates' details, create a shortlist for interview based on your given criteria and conduct first interviews against the agreed criteria. We can conduct first interviews together if appropriate. We will present a summary of strengths and areas of concern of the interviewed candidates against the brief, providing detailed feedback as to who we feel the strongest candidates are. Our experience in recruitment interviewing enables us to ask probing questions that discover the value the candidate may bring to the role. All processes are GDPR and Equality Act 2010 compliant.

We can then book the candidates in for second interview with you as appropriate – simply tell us the location, date and times you wish to interview and we will do the rest.

Psychometric Assessment

At US2U Consulting we believe that psychometric assessment can give you results that help make an informed decision as to which candidate to appoint. Our experienced British Psychological Society regulated Consultant will conduct Verbal Critical Reasoning, Numerical Critical Reasoning and Personality assessments and produce a detailed report that outlines the results in relation to the job description and person specification. Is the candidate as good as they came across in the interview? Are there any underlying concerns that need to be discussed? Psychometric assessment can help answer these questions.

We recommend that psychometric assessments are undertaken by the candidates that have been selected from first interview to progress to the second interview stage.

For more information on the recruitment services supplied by US2U Consulting please call 01603 716852 or email info@us2uconsulting.com to arrange a visit from one of our Consultants.

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